# MINUTES OF REGULAR CITY COUNCIL MEETING

6:30 P.M. COUNCIL MEETING

January 14, 2025

**Council Present:** Larry Dye, Christina Gordon, Michael “Chipper” Fenn, Wilford Conetah, Herald Crapo

**Absent:**

**Mayor Present**: Kathleen Cooper

**Recorder Present:** Carrie Boren

**Visitors:** Alan Allred, Sam Davis, Joel Gordon, Linda Jacobs, Sherry Taylor

The meeting was called to order at 6:30 P.M.

**MOTION: CHRISTINA GORDON MOTIONED TO APPROVE DECEMBER 10, 2024; MINUTES AS READ. HERALD CRAPO SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. CHRISTINA GORDON VOTED AYE. THE MOTION CARRIED.**

# PUBLIC COMMENT

No public comment.

# WATER CONNECTION COSTS-CARL JACOBS

Mayor Cooper asked if Linda Jacobs was there to represent Carl Jacobs, and Linda stated she was. Linda Jacobs stated they didn’t agree with paying full price for a water connection when their connection was already existing but had been out of service for a long time. Mayor Cooper stated she thought the reconnection fee on that was $200.00. Alan Allred stated that according to ordinances the reconnection fee after three years should be treated as a new connection which the fee is $1800.00 dollars so that is what we charged them. He also stated that one of the main reasons why the cost is so high is because when a connection is out of service for so long the water gets allocated elsewhere and when they reconnect it’s just like a new connection when allocating water and most of the time all the existing parts like the meter and housing have to be replaced. Carrie Boren stated that they found a reconnect fee of $200.00 after 3 years but she also was going by the ordinance and charging $1800.00 for reconnection after so long. The city council reviewed the current fee schedule, there was a discussion about the discrepancy in the costs and they all agreed that Carl Jacobs should only pay $200.00, and we should refund the difference. They also agreed this discrepancy needs to be corrected in a future meeting.

**MOTION: MICHAEL FENN MOTIONED TO ONLY CHARGE CARL JACOBS $200.00 INSTEAD OF $1800.00 TO RECONNECT THEIR WATER CONNECTION DUE TO A DISCREPANCY BETWEEN THE FEE SCHEDULE AND THE ORDINANCE. HERALD CRAPO SECONDED. WILFORD CONETAH VOTED AYE. CHRISTINA GORDON VOTED AYE. HERALD CRAPO VOYED AYE. LARRY DYE VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION PASSES UNANIMOUSLY.**

**MYTON NEWSLETTER-MICHAEL FENN**

Michael Fenn presented a newsletter that his wife Pat Fenn wrote. They thought it would be a good idea to inform the community of what was happening with the city. It reviewed some of the items they have discussed in city council meetings and some of the grants the city has received. There was a discussion about information they may want to include, they need to ensure all the information is correct and it will need to be edited. They also discussed how the newsletter will be distributed, Myton City App, Facebook, Website, copies at the post office.

#  MYTON DAZE THEME-CHRISTINA GORDON

Christina Gordon stated that Rashelle Richens mentioned to her that they needed to vote on a theme. Mayor Cooper stated that the Myton Daze event and committee is separate from Myton City, and she thinks it needs to be kept that way, and this could be discussed in their meeting.

**MYTON CITY’S FINANCIAL POLICIES AND PROCEDURES**

Carrie Boren stated that hopefully they all had time to review the financial policy. She stated that she, Nate Zilles, and Alan Allred had many meetings going over the policy and making the necessary updates. This lets the Mayor, City Council, and staff know what their roles and responsibilities are when it comes to the City’s finances this is also required to have if they are awarded any federal grants. There was a discussion about the policy but no concerns.

**MOTION: LARRY DYE MOTIONED TO ACCEPT MYTON CITY’S FINANCIAL POLICIES AND PROCEDURES AS PRESENTED. WILFORD CONETAH SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. CHRITSINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION PASSES UNANIMOUSLY.**

**FLOOD PLAIN ORDINANCES AND PERMITTING PROCESS**

Alan Allred stated this plan came from emergency management, we already have a flood plain policy that was passed in the 80’s and the recommendation is to adopt this new policy and enact the permit that goes with the policy. This is a policy that is for people who are building in the flood plain areas. It gives an outline of what needs to be done, what structure supports they need to use, and it just modernizes what we currently have in place. There are two versions of the ordinance, one that is more detailed and advanced, and the other one is a more simplified version. The recommendations are they pass the simplified. There was a discussion about the ordinance, what it entailed and if the council wants more time to review it. Mayor Cooper stated she suggests a motion with the understanding that if someone has other questions it can be brought up at the next meeting. Alan Allred stated the plan has been reviewed with emergency management and is used as a general template.

**MOTION: CHRISTINA GORDON MOTIONED THEY ACCEPT THE SIMPLIFIED VERSION OF THE FLOOD PLAIN ORDINANCE AND THE PERMITTING PROCESS AS PRESENTED. MICHAEL FENN SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. CHRISTINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION PASSES UNANIMOUSLY.**

**DISCUSSION ON MYTON CITY BANK ACCOUNT**

Carrie Boren stated that we need to update the information on the bank account, and we can’t just update the information on the current account at Wells Fargo because the account was set up incorrectly and there have been discussions in the past about switching banks. There was a discussion about using a bank or a credit union and about how Wells Fargo is doing. Carrie Boren stated there have been many issues at the bank when processing deposits and not willing to fix their mistakes and she would suggest they open a new account elsewhere. The City Council asked Carrie Boren to gather information from Zions bank and Mountain America Credit Union on fees and charges and bring it back to the next meeting.

Sunrise Engineering-Sherry Taylor stated she was with Sunrise Engineering and was asked to give an update on the lead and copper grant, Jeff and Alan have been working together on this project. The last item that was completed was the inventory and it has been submitted to the state. The state has not responded to anyone yet on further requirements for the replacement plan, so they are waiting for that response before they move forward.

**OPEN AND PUBLIC MEETING ACT TRAINING**

Carrie Boren presented the training for the open and public meeting act training.

**CONFLICT OF INTEREST FORMS**

Carrie Boren stated that the Utah State code is now requiring all elected officials to fill out and sign the conflict-of-interest forms and it must be uploaded to the city’s website by January 31st, 2025.

# CITY DEPARTMENTAL REPORTS ON LAST MONTH’S ACTIVITIES

**Carrie Boren:** Stated that she did the research on seeing if the meeting minutes need to state the money amounts in the minutes when making a motion and she could find anything that said it needed to be stated either way so she thinks it would be up to the council. Mayor Cooper stated that she should ask the attorney for her advice on that and then let the council know what was said.

**Alan Allred:** Stated the paving meeting for the main street project was today and they think they overestimated the project. So, they thought they could just continue the project and pave down 600 East to the south or they can repave in front of the elementary school where they park, that is Myton City’s right of way, and the school district has no interest in repairing it. There was a discussion about what the council would like to be done. The City Council asked Alan Allred to get some more information from the engineers on the project costs.

**Sam Davis:** Alan Allred stated that the fire department needs to complete the Pact Tests, and they don’t have enough equipment to complete the test. He explained what the test consists of and how the Forest Service used to lend out their packs for testing, but they are no longer doing that. He went over the costs of the packs and how many they would need. Sam Davis stated they took the pump truck to the city for repairs, and it could take 2 weeks to a month to be finished, and he also has a fire department application to present.

**MOTION: WILFORD CONETAH MOTIONED TO ALLOW THE FIRE DEPARTMENT TO PURCHASE THE TESTING EQUIPMENT. LARRY DYE SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. CHRITSINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION PASSES UNANIMOUSLY.**

# CLOSED EXECUTIVE SESSION – 52-4-205(C) AND (D)(II) STRATEGY SESSION TO DISCUSS PENDING, REASONABLY IMMINENT AND ONGOING LITIGATION, WATER RIGHTS OR SHARES

# CLOSED EXECUTIVE SESSION – 52-4-205 (1)(A) – DISCUSSION OF THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL(S)

**MOTION: LARRY DYE MOTIONED TO ENTER INTO EXECUTIVE SESSION. CHRISTINA GORDON SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. CHRITSINA GORDON VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. THE MOTION CARRIED.**

**MOTION: MICHAEL FENN MOTIONED TO CLOSE EXECTUIVE SESSION. WILFORD CONETAH SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. CHRISTINA GORDON VOTED AYE. THE MOTION CARRIED.**

**MOTION: WILFORD CONETAH MOTIONED TO ACCEPT THE FIRE DEPARTEMNT APPLICATION AS PRESENTED. HERALD CRAPO SECONDED. LARRY DYE VOTED AYE. HERALD CRAPO VOTED AYE. WILFORD CONETAH VOTED AYE. MICHAEL FENN VOTED AYE. CHRISTINA GORDON VOTED AYE. THE MOTION PASSES UNANINMOUSLY.**

# ADJOURNMENT

There was no further business to discuss. Council adjourned at 7:05 P.M.